

**UWSA Board of Directors
Meeting #9**

Our mandate: "To serve, represent and advocate for students."

MEMBERS OF THE BOARD (EX-OFFICIO, NON-VOTING):

- Board Facilitator Sami Pritchard
- Board Chair Mohamed Mahmoud
- Board Minute-taker Arop Plaek Deng
- President Jeremiah Bowers
- VP Student Advocacy Arop Plaek Deng
- VP Student Services Ahmed Abdallah
- VP Finance & Operations Sahibjot Grewal
- General Manager Maria Hamilton (Board Observer)
- Society Presidents Various (Board Observer)

MEMBERS OF THE BOARD PRESENT:

Advait Desai	Schulich School of Medicine & Dentistry Rep.	Paramjot Gogia	Science Rep.
Amber Tazzman	Education Rep.	Petar Bratic	Business Rep.
André Ducharme	Business Rep.	Suzan Sinjari	First Year Rep.
Davinder Singh	Computer Science Rep.	Biane Deghaiche	Senator
Jasleen Dayal	FAHSS Rep.	Lena Sleiman	Senator
Kevinprecious Fawehinmi	International Students' Rep.	Linden Crain	Senator
Mohamed Mahmoud	Engineering Rep.	Mohammad Hannan Sadar	Senator
Nyusha Samiei	Law Rep.	Quessia Mugabo	Senator

ITEM DISCUSSION

ACTION

1.0 Call to Order

2.0 Land Acknowledgment

We acknowledge that the land on which we gather is the unceded and traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Potawatomie, and the Odawa. This territory is covered by the Upper Canada Treaties. Today, this meeting place is still the home to many Indigenous peoples from across Turtle Island and we are grateful to have the opportunity to work on this land.

3.0 Chair's Business

- 3.1 Teleconference
- 3.2 Meeting Minute-taker Appointment

MOTION TO APPROVE

BIRT Arop Plaek Deng be appointed minute-taker for this meeting

Moved: Petar Bratic / **Seconded:** Amber Tazzman **(CARRIED)**

- 4.0 **Unfinished Business** Discussion
- 5.0 **Approval of the Agenda*** Approval
- 6.0 **Approval of the Minutes*** Approval
 - 6.1 December 4th, 2019
- 7.0 **Business Arising from the Minutes/Action Items**
- 8.0 **Presentations to the Board** Information
 - 8.1 Xenia Education J. Tarpeh
 - 8.2 2020 General Election Calendar I. Bilbiovksa
 - 8.3 WinterFest Performance Audit P. Bratic
 - 8.4 Keep Me Safe Program Ratification Operations
 - 8.5 Annual General Meeting 2020 Operations
- 9.0 **Proposed Motions** Approval
 - 9.1 2020 General Election Calendar
 - Discussions started on adding the word “deadline” under March 10th of the Election Calendar to indicate the deadline for poster approvals. Petar stated it’s important that it’s written somewhere to make sure there are clarifications about poster approvals and their deadline.

MOTION TO AMEND

BIRT the word “deadline” be added under the March 10th date in the Elections Calendar.

Moved: Petar Bratic / **Seconded:** Andre Ducharme **(CARRIED)**

MOTION TO APPROVE

BIRT the 2020 General Election Calendar be approved.

Moved: Amber Tazzman / **Seconded:** Hannan Sadar **(CARRIED AS AMENDED)**

9.2 Xenia Education

- J. Bowers- Can definitely be great idea, wasn’t aware of exact ask. Encourage amendment so motion is more clear

MOTION TO APPROVE

BIRT Xenia Education proposal be approved

Moved: Paramjot Gogia / **Seconded:** Hannan Sadar

- P. Bratic- will the price be the same for 1 year as it would 2
- Xenia - pricing would stay the same, the length is security for both sides

MOTION TO AMEND

BIRT the Xenia Education proposal be approved for a two-year pilot program up to \$5,000 to \$10,000 per year

Moved: Lena Sleiman / **Seconded:** Amber Tazzman **(CARRIED)**

- Discussion arose on the fact that SCI might come back and this could cause issues since it would most likely be an optional fee but it's a good initiative. Directors discussed the only language so far is English and would require more languages before considering. Also mentioned the idea that this could seem similar to other platform around such as Facebook Groups, etc. Financially, it could cost UWSA a lot to implement especially after SCI. Speakers list ended.

MOTION TO APPROVE

BIRT the speakers list be extended by two for and against

Moved: Jasleen Dayal / **Seconded:** Andre Ducharme **(CARRIED)**

- Discussions arose on whether or not we would be the first University to implement, it was stated that St. Clair College was looking into its implementation. Directors expressed thoughts that we may want to wait until other Universities/Colleges have stats on the success of this program. Discussions also were about the cost and it was discussed that GSS would cover 70% of the cost and UWSA would cover 30%. Suggestions about surveys to international students were suggested to gauge the interest of our students. Thoughts were to amend and state that approval pending survey results. There were a lot of questions being asked, it was suggested to table until the next meeting to gather more information.

MOTION TO TABLE

BIRT the Xenia Education proposal be tabled until the next meeting

Moved: Lena Sleiman / **Seconded:** Hannan Sadar **(DEFEATED)**

- Discussions were on that we should have more discussion on this rather than tabling it. Time was running out on discussion of this motion (30 minutes). Directors suggested extending until 8:45pm. It was decided there would not be enough time if it was extended.

MOTION TO APPROVE

BIRT the Xenia Education proposal be approved for a two-year pilot program for up to \$10,000.00 per year.

Moved: Petar Bratic / **Seconded:** Paramjot Gogia **(DEFEATED)**

9.3 WinterFest Performance Audit

- Directors asked for some time to view the motion.

MOTION TO APPROVE

BIRT a committee of directors be immediately appointed to audit the operations and execution of Winter Fest 2020;

BIFRT the membership of the committee, including the chair, be restricted to directors;

BIFRT the committee immediately commence serving as the liaison between the Directors and Executives;

BIFRT the committee have unlimited access to information, documents and anything else the committee deems relevant to its work;

BIFRT any Executive or UWSA employee must comply with requests of the committee pertaining to information;

BIFRT the Executives be required to attend all meetings of the committee unless excused by the committee;

BIFRT any employee of the UWSA be required to attend a committee meeting at the request of the committee;

BIFRT the committee make regular reports to the Board at each meeting of the Board;

BIFRT the committee author a final report to the Board containing an analysis of the work of the UWSA pertaining to Winter Fest, including recommendations to future Boards and Executives, and that this report be presented before the end of the current Board term;

BIFRT a director's membership of and participation in the committee be unaffected by the director taking a leave of absence from the UWSA for the purposes of being a candidate in the upcoming UWSA General Election;

BIFRT all work of the committee be explicitly confidential and only be disclosable to other directors, executives or employees of the UWSA, except for reports of the committee to the Board which shall become part of the UWSA's public record;

BIFRT any Senator interested in serving on the committee shall serve as an advisor to the committee, having all rights and privileges as a member of the committee, except that the Senator shall not have the right to vote;

BIFRT nominations for chair of the committee now be opened and that they be done by secret ballot.

- Discussions were made about the reasons for this motion and some questions about some of the motion's content. Directors suggested that it be tabled until the next meeting so it can be further looked at and discussed when Directors are prepared.

MOTION TO TABLE

BIRT the WinterFest Performance Audit motion be tabled until the next meeting.

Moved: Lena Sleiman / **Seconded:** Andre Ducharme **(CARRIED)**

9.4 Keep Me Safe Re-Ratification of Past Motion

- Reason for re-ratifying is because the laptop with the minutes that approved this motion was stolen.

MOTION TO APPROVE

BIRT the Board ratify its previous decision to commit up to \$90,000 CAD from the SOCR Fund, for a two-year period, for the Keep Me Safe program.

Moved: Lena Sleiman / **Seconded:** Paramjot Gogia **(CARRIED)**

9.5 2019-2020 Annual General Meeting Date Approval

MOTION TO APPROVE

BIRT the 2019-2020 Annual General Meeting (AGM) be duly called for February 11th, 2020. **BIFRT** the agenda, outlining business as per the By-Laws, be set by the Operations Committee. **BIFRT** the AGM be treated as any other Board meeting and the same provisions of the Board Attendance Policy be applied to every Director and Executive.

BIFRT every Director be responsible for soliciting one proxy from any Member who is unable to attend the AGM. **BIFRT** every student group be encouraged to send two (2) representatives to attend the AGM.

BIFRT a working group of the Student Services Committee, designated the “AGM Engagement Subcommittee,” be struck inclusive of all interested Directors and Members At-Large.

BIFRT this Subcommittee’s mandate will be to formulate and implement strategies to engage Members and reach at least the 75-person quorum for AGM

BIFRT all student groups be encouraged to send at least one representative to attend the AGM. **BIFRT** a working group of the Student Services Committee, designated the “AGM Engagement Subcommittee,” be struck inclusive of all interested Directors and Members At-Large.

BIFRT this Subcommittee’s mandate will be to formulate and implement strategies to engage Members and reach at least the 75-person quorum for AGM.

Moved: Lena Sleiman / **Seconded:** Jasleen Dayal

MOTION TO AMEND

BIRT last three **BIFRT** be struck from the motion

Moved: Petar Bratic / **Seconded:** Paramjot Gogia

MOTION TO APPROVE

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BIFRT a working group of the Student Services Committee, designated the “AGM Engagement Subcommittee,” be struck inclusive of all interested Directors and Members At-Large.

Moved: Hannan Sadar / **Seconded:** Lena Sleiman **(CARRIED AS AMENDED)**

- A suggestion was made to amend a previously approved motion (re: Keep Me Safe Ratification). The discussion was to change a mistake made from SOCR to the Health reserve of the Health and Dental Fund, addressing mental health, as the money was to be taken from the Health reserve and not the SOCR fund.

MOTION TO AMEND

BIRT SOCR be replaced by Health Reserve

Moved: Lena Sleiman / **Seconded:** Biane Degaiche

MOTION TO APPROVE

BIRT the Board ratify its previous decision to commit up to \$90,000 CAD from the Health Reserve for a two-year period, for the Keep Me Safe program.

Moved: Lena Sleiman / **Seconded:** Paramjot Gogia **(CARRIED AS AMENDED)**

1.0 Reports

Information

1.1 Operations Committee

1.1.1 WinterFest

- 1.1.2 Hiring
- 1.2 Board Committees
 - 1.2.1 CRO Hiring Committee

2.0 New Business	Discussion
3.0 Question Period	Information
4.0 In-Camera	
5.0 Adjournment Adjournment 9:06PM	Approval

Please carefully review the 'starred' (*) consent agenda items. As per the April 5th, 2018, meeting, 'starred' items are deemed non-controversial items and therefore will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'un-starred' and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the minute-taker/chair) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (*) will be deemed approved or received.

Item: **9.3**

MOTION:

BIRT a committee of directors be immediately appointed to audit the operations and execution of Winter Fest 2020;
BIFRT the membership of the committee, including the chair, be restricted to directors;
BIFRT the committee immediately commence serving as the liaison between the Directors and Executives;
BIFRT the committee have unlimited access to information, documents and anything else the committee deems relevant to its work;
BIFRT any Executive or UWSA employee must comply with requests of the committee pertaining to information;
BIFRT the Executives be required to attend all meetings of the committee unless excused by the committee;
BIFRT any employee of the UWSA be required to attend a committee meeting at the request of the committee;
BIFRT the committee make regular reports to the Board at each meeting of the Board;
BIFRT the committee author a final report to the Board containing an analysis of the work of the UWSA pertaining to Winter Fest, including recommendations to future Boards and Executives, and that this report be presented before the end of the current Board term;
BIFRT a director's membership of and participation in the committee be unaffected by the director taking a leave of absence from the UWSA for the purposes of being a candidate in the upcoming UWSA General Election;
BIFRT all work of the committee be explicitly confidential and only be disclosable to other directors, executives or employees of the UWSA, except for reports of the committee to the Board which shall become part of the UWSA's public record;
BIFRT any Senator interested in serving on the committee shall serve as an advisor to the committee, having all rights and privileges as a member of the committee, except that the Senator shall not have the right to vote;
BIFRT nominations for chair of the committee now be opened and that they be done by secret ballot.

Item For: **Approval**

Forwarded by: **Petar Bratic**

P.bratic- we will have some board members want to become executives so this is a good opportunity for them to learn what worked and what didn't
- This isn't to criticize it is more of a learning opportunity for the next execs to have a smooth concert

Rationale ("Whereas"):

- Winter Fest 2020 has proven to be a large undertaking for the UWSA

- This Board has previously approved \$30,000 in expenditure towards Winter Fest 2020
- \$30,000 is undeniably a large expenditure on a single event
- The UWSA should seek to analyze the manner in which it handled Winter Fest 2020 to establish current best practices and areas for future improvement
- A Communications Director was not involved in promoting Winter Fest 2020 until January 2, 2020
- This Board is responsible to its members for the good and responsible governance of the corporation
- Directors responsible for the governance of the corporation should be kept informed on major operations and undertakings of the corporation
- The By-Laws of the UWSA allow for the Board to establish ad-hoc committees comprised of any combination of Directors and/or non-Directors

Item: **9.4**

MOTION:

BIRT the Board ratify its previous decision to commit up to \$90,000 CAD from the SOCR Fund, for a two-year period, for the Keep Me Safe program.

Item For: **Approval**

Forwarded by: **Operations Committee**

Rationale (“Whereas”):

- In the 2018-19 term, the University approached the UWSA to enter into a two-year partnership, for \$90,000 CAD, to roll out the Keep Me Safe program
- The Keep Me Safe program is a mental health service app initiative that supports the 15,000-student community of the University of Windsor
- This program has been previously used solely for the international student community but, with this partnership, will now expand to the entire University community
- The program has been fully launched in the campus community as of December 2019
- The specific meeting minutes from 2018-19 that verified the Board’s approval were taken by a Director, as our normal minute-taker could not attend the meeting. The minutes are still being located.
- To err on the side of caution and exercise our due diligence as an organization, it is recommended that we ensure there is a proper paper trail and therefore ratify the Board’s previously-made decision.

Item: **9.5**

MOTION:

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Item For: **Approval**

Forwarded by: **Operations Committee**

Rationale ("Whereas"):

- The AGM is required to be held annually, as per the By-Laws.
- February 11th is recommended due to its strategic timing. It is before Reading Week, after which the majority of students have mid-term exams. It is also one of the few dates on which the Alumni Auditorium is available.
- In 2017, two separate Special General Meetings were held. Neither reached quorum.
- Subsequently, in 2018, the Spring Annual General Meeting was held. It initially reached quorum, but only addressed two motions from the Membership before quorum was lost.
- Unique and persistent strategies are needed to address this systemic issue of the UWSA's membership engagement, particularly when the AGM is the most important time for our Members to engage.
- The Student Services Committee is mandated by the By-Laws and policies to address student engagement on campus.

- A subcommittee of the Services Committee would be open to all Directors, including Senators, and allow for a task force dedicated to finding solutions to the previously-mentioned systemic issue.