

**UWSA Board of Directors
Meeting #2**

Our mandate: "To serve, represent and advocate for students."

CHAIR OF THE BOARD: Nyusha Samiei

BOARD OBSERVERS PRESENT (EX-OFFICIO, NON-VOTING) (BOLDED):

- President Herman Dayal
- **VP Finance & Operations** **Petar Bratic**
- **VP Student Advocacy** **Paramjot Gogia**
- **VP Student Services** **Jasleen Dayal**
- **General Manager** **Maria Hamilton**
- Society Presidents Various

MEMBERS OF THE BOARD PRESENT (BOLDED):

Mia Riviere	Faculty of Business	Mohammed Abdulaziz	Senator
Lia Thomson	Faculty of Science	Linden Crain	Senator
Jason Wong	Faculty of Science	Biane Deghaiche	Senator
Perween Ismail	Faculty of Social Work	Emily Fraser	Senator
Sumeet Kaur	International Students	Pedro Kantati	Senator
Nyusha Samiei	Board of Governors Rep.		

ITEM DISCUSSION

ACTION

1.0 Call to Order – 5:33 PM

2.0 Land Acknowledgment

We acknowledge that the land on which we gather is the unceded and traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Potawatomie, and the Odawa. This territory is covered by the Upper Canada Treaties. Today, this meeting place is still the home to many Indigenous peoples from across Turtle Island and we are grateful to have the opportunity to work on this land.

- Land Acknowledgement read by: N. Samiei

3.0 Chair's Business

3.1 Appointment of Meeting Minute-Taker

MOTION TO APPROVE

(CARRIED)

- **BIRT** Jasleen Dayal be appointed as the minute-taker of the August 19th, 2020 Board of Directors meeting.
 - **Presented by:** N. Samiei
 - **Moved:** M. Abdulaziz **Seconded:** S. Kaur

4.0 Approval of the Agenda

MOTION TO APPROVE

(CARRIED)

- **BIRT** The Agenda for the August 19th, 2020 Board of Directors meeting (BOD200819) be approved.
 - **Presented by:** N. Samiei
 - **Moved:** M. Abdulaziz **Seconded:** J. Wong

5.0 Approval of the Minutes

5.1 April 6th, 2020 (Meeting #13)

5.2 April 6th, 2020 (Meeting #14)

5.3 July 8th, 2020 (Meeting #1)

5.4 July 8th, 2020 (*in camera*)

MOTION TO APPROVE

(CARRIED)

- **BIRT** The Minutes of the April 6th, 2020 (Meeting #13), April 6th, 2020 (Meeting #14), July 8th, 2020 (Meeting #1), and July 8th, 2020 (*In Camera*) Board of Directors meetings be approved.
 - **Presented by:** N. Samiei
 - **Moved:** E. Fraser **Seconded:** M. Abdulaziz

6.0 Unfinished Business

- None.

7.0 Presentations to the Board

Information

7.1 UWSA Standing Committees

N. Samiei

- N. Samiei presented the UWSA Standing Committees.

MOTION TO APPROVE

(CARRIED)

- **BIRT** The Board of Directors who signed up for the UWSA's Governance & Policy Committee, Student Advocacy Committee, Finance Committee, and Student Life Committee be approved to sit on the various committees.
 - **Presented by:** N. Samiei
 - **Moved:** J. Wong, **Seconded:** L. Thomson
- (N. Samiei): The UWSA is currently seeking to hire a Board Minute-Taker/Board Administrator. For this, there will be a Hiring Committee needing 3-6 board members to sit on the committee.
 - The proposed board members for this Hiring Committee are: J. Wong, M. Abdulaziz, B. Deghaiche, and N. Samiei.

MOTION TO APPROVE

(CARRIED)

- **BIRT** a hiring committee for the Minute-Taker/Board Administrator be established.
 - **BIFRT** J. Wong, M. Abdulaziz, B. Deghaiche and N. Samiei be appointed as voting members to the hiring committee.
 - **BIFRT** the VP Finance & Operations and the General Manager be appointed as non-voting members of the hiring committee.

 - **Presented by:** P. Bratic
 - (L. Crain): Will we still be hiring a Board Facilitator?
 - P. Bratic answered that as far as Board Facilitator goes, he will discuss this with the Board Chair. Clarified that the position does report to him and it is ultimately the Board Chair and Board of Directors to decide this.
 - **Moved:** M. Abdulaziz, **Seconded:** S. Kaur

7.2 Error in the Minutes of February 24, 2020

P. Bratic

- (P. Bratic): Provided rationale of the University of Windsor Student Medical Response Service (UWSMRS) presentation to the Board of Directors to ask for a referendum question.
 - In the minutes of that meeting, there was an incorrect record of the proposed fee. A fee of \$3.78 was approved by the Board of Directors, but was incorrectly recorded in the meeting's minutes as \$3.59.
 - Proposes the correction is made, and the Board of Directors reapprove the minutes with the appropriate corrections.
- (L. Crain): Is there anything UWSA will be doing to let the students know about this change to show transparency to the student body?
 - (P. Bratic): Explained that since the student body already approved the correct amount, the UWSA would simply be saying that by mistake, students were undercharged.
- (P. Bratic): Moved to approval of Proposed Motion 8.2.

7.3 Website Upgrades

P. Bratic

- (P. Bratic): Our Communications Manager wanted to make some updates to the UWSA website for security and such.
 - Provided rationale that an online payment platform is something he would like to implement through the UWSA website.
 - Bringing a request to have money towards the UWSA website update be drawn from the SOCR fund.
 - A quote given to P. Bratic estimates the cost of this update to be approximately \$3500.
- (L. Crain): When was the last time our website was updated?
 - (P. Bratic): Unsure, of an answer.
 - (M. Hamilton): Answered the website was last updated in 2017.
- (P. Bratic): Moved to approval of Proposed Motion 8.3.

7.4 Pride Crosswalk

P. Gogia

- (P. Gogia): Provided rationale, the Office of Student Experience has requested a contribution from the UWSA to help build two Pride crosswalks. The use of Capital funds must be approved by the Board of Directors.
- (M. Abdulaziz): How much will be left in the UWSA Capital Fund after this expense?
 - (P. Bratic): Answered with the exact market value of the capital fund as of June 30th as approximately \$2M.

8.0 Proposed Motions

8.2 Recommendation: To Rescind Approval of Minutes, Correct & Re-Approve

MOTION TO APPROVE

(CARRIED)

- **BIRT** the approval of the meeting minutes from February 24, 2020 be rescinded.
 - **BIFRT** the motion relating to the UWSMRS referendum question be corrected to reflect an increase to \$3.78 on the basis of a typographical error.
 - **BIFRT** the meeting minutes from February 24, 2020 be reapproved, as amended.
 - **Presented by:** P. Bratic
 - **Moved:** L. Crain, **Seconded:** J. Wong

8.3 Recommendation: To Approve SOCR Expenditure

MOTION TO APPROVE

(CARRIED)

- **BIRT** the expenditure for the website upgrades included in the estimate from Douglas Marketing Group be expensed to the SOCR Fund.
 - **Moved:** P. Kantati, **Seconded:** L. Crain

8.4 Recommendation: To Approve Capital Expenditure

MOTION TO APPROVE

(CARRIED)

- **BIRT** the UWSA contribute up to \$10,000.00 CAD to the Pride Flag Crosswalk Painting from the UWSA Capital Fund.
 - **BIFRT** the exact amount be voted upon by the Operations Committee once confirmation of the contributions of other campus partners and student unions is sent by the Office of Student Experience.
 - **BIFRT** the Board receive updates about the project and its progress, as well as a final update of completion, as received by the Operations Committee.
 - **Moved:** M. Abdulaziz, **Seconded:** L. Crain

9.0 Reports

Information

9.1 Operations Report

- (P. Gogia): Presented his Operations report.
 - (L. Crain): What are some of the enrollment numbers from students and tutors right now?
 - (P. Gogia): Around mid-70 people all together have requested an application to be a tutor.
 - Approximately 50 of those who requested an application were eligible. We'll be conducting interviews soon.
 - (L. Crain): Will this entire platform be online?
 - (P. Gogia): Yes, it will all be done online through the Nimbus platform.
- (P. Bratic): Presented his Operations report.
- (J. Dayal): Presented her Operations report.
 - (M. Abdulaziz): Are the jackets this year the same as last year?
 - (J. Dayal): No, this year they are a dry-fit softshell-like material and navy blue.
- (M. Hamilton): Presented her Operations report.
- (P. Bratic): Provided the email he received from the Director of Transit Windsor. The following information from the email was given:
 - *Transit Windsor is in agreement with the Fall suspension of the UPass.*
 - *I will send a full email tomorrow and will request legal draft the addendum.*
 - *I am on vacation this week but Dave and I will get this rolling while I am away.*
 - ***As a point of clarification, I would like to state that the "special rate" of \$269.20 is a regular rate offered to post secondary students like St.Clair who purchase a 4 month pass. I just wanted to be clear that this is not special rate being offered to U of W.***
 - *Full email tomorrow when I can get online*
- (M. Abdulaziz): Presented his own report.

10.0 New Business

- (L. Crain): Suggested we could livestream our Board of Directors meetings online, similar to how City Hall does.
 - (P. Bratic): The Board meetings are open to the public, and it is an option for board to look into if the consensus feels this is something we should do. We're all willing to take direction from the Board if this is what you want.
 - (L. Crain): Maybe doing it through a Facebook livestream or some type of website is something that may make it easier for students to pay attention and watch compared to a private link and such.

- (N. Samiei): Presented 2 questions...
 - How do the viewers get involved within the livestream? If this is something that can happen?
 - How would be implement the technology/what technology would we use in order to facilitate this?
- (P. Bratic): Clarified this is possible.
- (N. Samiei): Told Board members to let her know how you would feel about increasing civic engagement in the Facebook group chat or even through a personal message.
 - Will also work with the executives to see what can be done.

11.0 Question Period Information

- None.

12.0 In Camera Session

- None.

13.0 Adjournment – 7:00 PM Approval

MOTION TO ADJOURN **(CARRIED)**

- **BIRT** The meeting be adjourned.
- **Moved:** M. Abdulaziz, **Seconded:** J. Wong

Please carefully review the ‘starred’ (*) consent agenda items. As per the April 5th, 2018, meeting, ‘starred’ items are deemed non-controversial items and therefore will not be discussed during a scheduled meeting unless a member specifically requests that a ‘starred’ agenda item be ‘un-starred’ and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the minute-taker/chair) or during the meeting. By the end of the meeting, agenda items which remain ‘starred’ (*) will be deemed approved or received.

Item: **8.2**

MOTION: **BIRT** the approval of the meeting minutes from February 24, 2020 be rescinded.

BIFRT the motion relating to the UWSMRS referendum question be corrected to reflect an increase to \$3.78 on the basis of a typographical error.

BIFRT the meeting minutes from February 24, 2020 be reapproved, as amended.

Item For: **Approval**

Forwarded by: **Operations Committee**

Rationale (“Whereas”):

- At the meeting of the UWSA Board of Directors on February 24, 2020, the University of Windsor Student Medical Response Service (UWSMRS) gave a presentation requesting that the Board approve a referendum question to increase the UWSMRS fee to \$3.78 per semester.
- The agenda package and minutes incorrectly recorded the proposed new fee to be \$3.59 per semester instead of \$3.78 per semester.
- The referendum question put to the UWSA membership by the Chief Returning Officer in March 2020 specified the correct proposed new fee of \$3.78 per semester.
- The UWSA membership approved an increase of the UWSMRS fee to \$3.78 per semester in March 2020.
- The Board of Governors of the University of Windsor erroneously approved the UWSMRS fee to be \$3.59 per semester. One may speculate that the UWSA erroneous minutes could have been the cause of this.

Item: **8.3**

MOTION: **BIRT** the expenditure for the website upgrades included in the estimate from Douglas Marketing Group be expensed to the SOCR Fund.

Item For: **Approval**

Forwarded by: **Operations Committee**

Rationale (“Whereas”):

- The UWSA website is in need of updates and upgrades to bring it to modern standards, including security.
- The SOCR fund is a restricted fund to which each UWSA member contributes \$0.40 per semester, used for technology-related expenditures.
- The use of any funds from the SOCR fund must be approved by the UWSA Board of Directors.
- The SOCR fund has a current approximate balance of \$90,000 CAD, before payment of the CampusGroups invoice of approximately \$10,000 USD.

Item: **8.4**

MOTION: **BIRT** the UWSA contribute up to \$10,000.00 CAD to the Pride Flag Crosswalk Painting from the UWSA Capital Fund.

BIFRT the exact amount be voted upon by the Operations Committee once confirmation of the contributions of other campus partners and student unions is sent by the Office of Student Experience.

BIFRT the Board receive updates about the project and its progress, as well as a final update of completion, as received by the Operations Committee.

Item For: **Approval**

Forwarded by: **Operations Committee**

Rationale (“Whereas”):

- The University of Windsor’s Office of Student Experience has requested a monetary contribution from the UWSA to help build two Pride crosswalks (see attached correspondence with AVP Ryan Flannagan).
- The capital fund is a restricted fund to which each UWSA member contributes \$20 per semester, used for capital expenditures.
- The use of any funds from the capital fund must be approved by the UWSA Board of Directors.
- The UWSA Capital Fund has an approximate market value of \$2M as of June 30, 2020.